

ISO/IEC 20000

Charges (Effective from 1st August 2008)

Accreditation fees

There are currently TWO qualifications for which course providers can apply to deliver accredited training programmes: Auditors Certificate and Consultants Certificate.

Examinations leading to the qualifications can only be accessed via an accredited course provider, since they form an integral part of the training programme. *itSMF* has developed course material for each training course, which is available for course providers to purchase for a one-off, in perpetuity licence fee.

Course providers must apply for accreditation of themselves as a provider, the material they plan to use and the tutors who will deliver the material. Full details of the requirements are contained in the document (Document Number 15-02-001)

The following fees are payable for accreditation applications:

Stage 1 (Organisation acceptance)	£ 750
Stage 2 (Individual Course approval)	£ 1500
Licence fee for <i>itSMF</i> material (per course)	£ 1500
Approval of supporting material (per course)	£ 500
Tutor accreditations (per application)	£ 25
Accreditation of revised course material	£ 750
Accreditation renewal fee	£ 1000

Notes:

1. *It is proposed that each Course Provider will be audited, at least once, during their accreditation period. Where an additional audit, due to performance matters, is necessary then itSMF reserve the right to charge expenses at cost for this.*

2. *Where tutor applications are rejected because of incomplete submissions, an administration fee of £10 will be charged on re-submission.*

Examination fees

A fee of **£100** per candidate is charged for the Auditor exam.

A fee of **£100** per candidate is charged for the Consultancy exam.

Re-Sit fees

Audit exam	£ 50
Consultancy exam (both parts)	£ 100
Consultancy Part 1 (multiple choice)	£ 50
Consultancy Part 2 (written paper)	£ 50

Delivery of the papers will incur an 'at-cost' carriage charge.

All prices are subject to VAT at the prevailing rate (currently 17.5%)